

[Date]

Investment Firm  
[Addressee]  
[Firm Address]

RE: DTC transfer request for stock donation

Dear \_\_\_\_\_,

Please accept this letter as my authorization to transfer the following position(s) from my account# \_\_\_\_\_ Titled: \_\_\_\_\_ as a donation per the following DTC instructions:

**DTC: 0226**  
**Firm: National Financial Services, LLC**  
**For the benefit of: Boca West Community Charitable Foundation**  
**Account: 645-306368**

If you have any questions, I can be reached directly at \_\_\_\_\_.

Thank you,

\_\_\_\_\_  
[Signature & printed name]

Cc: Stephanie E. Garcia  
[Stephanie.garcia@skyalphaadvisors.com](mailto:Stephanie.garcia@skyalphaadvisors.com)  
Fax: 561-717-0203